

Petite Lake Highwood association

Meeting minutes for 11-18-09

Meeting called to order:

7:10 p.m.

Officers present:

Toni, Bob, Andrea, Sam, Louis

Officers absent:

Rachel, Becky

Acceptance of agenda:

Bob makes motion to accept agenda, Lou seconds.

Acceptance of minutes:

Bob makes motion to accept minutes of the 8/25/09 meeting, which were not available at our last meeting. Sam seconds.

Lou makes motion to accept minutes of the 10/14/09 meeting. Bob seconds.

Correspondence:

None.

President's report:

None.

Treasurer's report:

All signature cards have been signed at Chase bank. Checking into other banks due to Chase not screening signatures on our checks (previous board members names still on their files).

Need concrete estimates in order to add special assessment to invoices.

Lake County is requiring us to register our beach. Cost is \$60 plus paperwork.

Working on standard operating procedures to make things easier on future board members (liens, signatures, minutes, etc.).

Other Reports:

Sam-Concrete estimates on Saturday, November 21st.

Continuing business:

- Jim Jorgensen regarding sewer washout and parking stops at South Park and stop sign pavement paint—Louie will call Jim regarding this.
- Concrete estimates for Oak Lane and boat ramp--Sam.
- Inquire about relinquishing community property (chunk of small island)--Becky.

Cleanup:

- Remove and re-work telephone pole retaining wall by shed.
- South Park seawall repair and back-fill.
- Main Beach seawall repair and back-fill.
- North Park cleanup—roadway by golf course.
- Ground path to handicap pier
- Paint swing sets
- Stain shed
- Add sand

New business:

- Clean leaves & debris from median.
- Install string around swimming pier to keep geese away.
- Send e-mail notice to distribution list about median decorating.
- Install holiday lighting.

Next meeting:

November 21st at 10:00 a.m. at the subdivision median.

Adjourned:

Meeting adjourned at 8:10 pm.

Submitted by:

Bob Leavitt, Secretary